

GCHA Board Meeting | MINUTES

Meeting date | time 10/3/2024 | 6:00 PM | Meeting location Westguard Residence

Meeting called by Mark Westguard

Type of meeting Board

Facilitator Mark Westguard

Note taker Clare Steinbook

Present: Mark Westguard, Lisa Galbraith, Stephanie Pruitt, Clare Steinbook

Agenda topic Financials | Presenter Lisa Galbraith

Monthly expenses, annual income and ending balance presented. Decision to increase dues from \$350 to \$375 for 2025. Overhaul front entrance planting Spring 2025. Maintain minimum of \$5000 in reserve.

Action items	Person responsible	Deadline
Submit sprinkler repair bill	Mark	

Agenda topic Fall Social/HOA Annual Meeting

Date: Sunday, November 10, 4:00 PM Location: Westguard driveway

Action items	Person responsible	Deadline
Distribute Mailbox refurbishment instructions	Mark	
Reserve Food Truck	Lisa	
Invite Eileen, Andrew & Gabby Barrs	Clare	

Agenda topic Holiday Party

Tentative Date: Friday, December 6

Action items	Person responsible	Deadline
Inquire if Sheryl Rice wants to host	Lisa	

Agenda topic Landscape Maintenance Violations/Misc

Action items	Person responsible	Deadline
Write letters to chronic violators (Desai & Miles)	Mark	

Action items**Person responsible Deadline**

Misc: Mark will maintenance check entrance security cameras

Misc: Mark became administrator of GCHA Facebook page.