

GCHA Board Meeting | MINUTES

Meeting date | time 5-4-2022 | 6-7:00 PM | Meeting location 6939 Gaines Ridge Rd, Columbus, GA 31904

Present Mark Westguard, Eileen Barrs, Carrie Cowley, Brenda Napier, Clare Steinbook
Type of meeting Board
Facilitator President ,Mark Westguard
Note taker Clare Steinbook

AGENDA TOPICS

| Agenda topic 2022 Budget & Treasurer's Report | Presenter Mark & Brenda

Discussion: Current bank balance \$7679.

Action items	Person responsible	Deadline
Send delinquent dues registered letter mail reminders (5)	Mark	5-15-2022
Email invoices starting 2023	Brenda	January 2023

| Agenda topic 2022 Improvement Ideas & Front Entrance | Presenter Mark

Action items	Person responsible	Deadline
Letter to Spring Harbor to clean /maintain cul de sac (Tommy Claridy) per previous agreement	Mark	May 2022
Irrigation turned on (3 days/week/20 minutes per zone)	Mark	Completed
Contact landscapers about spring planting	Eileen	Completed
New timer for lights installed	Mark	Completed

| Agenda topic *Other* | Presenter *Mark*

Action items	Person responsible	Deadline
Update homeowners contact info spreadsheet (Mark send spreadsheet link and bcc email to Clare)	Mark – Clare	May 2022

| Agenda topic *AGM/Summer Party* | Presenter *Mark*

Discussion: Combine homeowner’s annual meeting and Summer Social date – Friday, June 17.
Request guests bring covered dish and GCHA will provide main entrée.

| Agenda topic *Spring/Summer Newsletter* | Presenter *Mark*

Include	Person responsible	Deadline
Sam Rice memorial	Mark	May 2022
Mailbox renovation instructions	Mark	May 2022
Welcome new neighbors	Mark	May 2022
Late dues request	Mark	May 2022
Announce annual meeting/summer social date	Mark	May 2022